

26th September 2024

PRIVATE & CONFIDENTIAL

Leinza Fay William (V31037)
-Aircraft Technician, BKI-

Dear Leinza,

RE: CLOSURE OF WESTSTAR OPERATIONS IN KOTA KINABALU BASE & TRANSFER TO KERTEH BASE

We refer to the recent memo announcement from the Chief Executive Officer's Office dated 24th September 2024 regarding the closure of the Weststar Aviation Services Sdn.Bhd. business operations in Kota Kinabalu Base.

The management team has worked tirelessly to explore all possible avenues to sustain our operations in Kota Kinabalu. Despite our best efforts, we regret to inform you that we can no longer continue our business operations in Kota Kinabalu Base effective 15th September 2024.

The management has also explored all possible avenues, including looking at potential vacancies available within the operations of Weststar Aviation Services Sdn Bhd for the placement of employees. Based on the suitable and available vacancies, we would like to inform you that you will be transferred to the Kerteh Base with the effective date to be determined and informed later. The transfer requirement is aligned with your employment letter where you are subject to transfer within the Company as and when required based on operational needs. Further details of your remuneration will be explained in a separate letter.

With this transfer, you are entitled to Transfer/Relocation Allowance as defined in the terms and conditions of employment.

Please sign the acknowledgment below and return a copy of this letter to the Human Resources Department by no later than Monday, 30th September 2024.

Thank you.

Yours sincerely,



Fazlina Binti Mohamed Amanullah
Chief Human Capital Officer
Weststar Aviation Services Sdn. Bhd

WESTSTAR AVIATION SERVICES SDN BHD (200301009646 (612066-P))

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ACKNOWLEDGEMENT

I, the undersigned have read and understand the above.

Signature

Name :

NRIC / Passport no :

Date :