



TURIYA BERHAD

Our Ref: TB/HR/JLGM/25/01/804

Date: 16th January 2025

JLG METRO SDN BHD

Suite 10.2, Level 10, Wisma Chase Perdana,
Off Jalan Damansara, Damansara Heights,
50490 Kuala Lumpur.

Dear Sir,

REQUEST FOR CAR PARK ACCESS CARD

With reference to the above subject matter, we hereby would like to request for one (1) parking card for our staff.

The details of the staff are as follows:

Name of Staff	Car Registration No.	Allocation	Mode of Payment
Enaiavan Venthan Nalathamby	VGP 9378 (Perodua Myvi)	Non-Reserved	Self-Pay

We hope the above is in order and should you require further details, please do not hesitate to contact the undersigned.

Your cooperation on this matter is greatly appreciated.

Thank you.

Yours sincerely,
TURIYA BERHAD

FADHILAH YAHYA
GENERAL MANAGER, HUMAN RESOURCE & ADMIN