

PRIVATE AND CONFIDENTIAL

HR/LP- 019192/SA/0624

01st June 2024

Mr. MUHAMMAD NAIM MUHAIMIN BIN NORAZMAN

Position : Crew Leader

Outlet : TR Setia City Mall

Dear Mr. Muhammad Naim,

LETTER OF PROMOTION – Restaurant Supervisor (JOB GRADE: N3)

The Management takes great pleasure to inform you that you are hereby promoted to the position of **Restaurant Supervisor (Job Grade: N3)** with effect from **01st June 2024** with the following terms and conditions:-

	Basic Salary (RM)	Meal Allowance (RM)	Total Package (RM)
Remuneration as at 31st May 24	1,648.00	200.00	1,848.00
Remuneration as at 01st June 24	2,000.00	200.00	2,200.00

1. You will report directly to the Restaurant Manager and/or any such other person(s) as may be designated by the Company.
2. With this letter of promotion, your notice period for termination of employment shall be **one(1) months** written notice by either party or payment of the equivalent of **one(1) months** basic salary in lieu of such notice.

Apart from the above, all other terms and conditions of your employment and services will remain unchanged for the time being in force.

On behalf of the Management, we offer you our congratulations and look forward to your continued support and wish you every success in your new designation.

Thank you.

GRAND COMPANIONS SDN BHD



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HEAD OF PEOPLE CARE