

Subject: SUMMER LIVING SDN BHD Request for Parking Space Allocation

Dear Sir/Madam,

I hope this message finds you well.

I am writing to formally request the allocation of a parking space at **Senai Airport Terminal Services Sdn. Bhd.** premises. As part of **Summer Living Sdn. Bhd.**, I frequently working in Lot GL23 & GL48, Aeromall, and having a designated parking space would greatly enhance both convenience and operational efficiency.

Please find my details below for your consideration:

- **Name:** QUAH SHEN LONG
- **Contact Number:** 018-7741770
- **Car Plate Number:** SMK6686
- **Vehicle Make and Model:** TOYOTA VIOS
- **Department:** SALES EXECUTIVE

I kindly seek your approval for the allocation of a parking space and am fully willing to comply with any procedures or fees required by your policies.

Thank you very much for your attention and support. I look forward to your favorable response.

Best regards,

TAN CHEN ANG
Marketing & Wholesale Department
SUMMER LIVING SDN BHD
Contact Number: 018-7701077
Date: 06 MAY 2025

