

Luxe Event Enterprise

**NO 18, JALAN PERTAMA 3,
PUSAT PERDAGANGAN DANGA UTAMA,
81200 JOHOR BAHRU,
JOHOR**

Date: 9 June 2025

To: Management Office

Subject: Application for Seasonal Parking - Staff Request

Dear Sir/Madam,

We would like to formally request a seasonal parking pass for our staff member who is currently employed under Luxe Event Enterprise, operating within Leisure Mall.

Staff Details:

Name: Emilia Chen Xiang Ning

IC Number: 950831-23-5038

Company: Luxe Event Enterprise

We hope this application will be processed at your earliest convenience to facilitate smooth daily operations for our team.

Should you require any further documents or information, please do not hesitate to contact us.

Thank you for your kind attention and support.

Yours sincerely,

[Ng Wei Jie]

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