



Chai Yan Lin



Fri 2025-07-18 2:06 PM

To: Lee Yek Tiam; Noreddah Mohamed

Cc: Sulaiha Rahman

Dear Shereen,

Thank you for your reply and feedback.

I understand and accept your decision. I would like to proceed with the 3-month unpaid leave starting from 1st August 2025, as advised. I truly appreciate the opportunity to take this time to focus on my health and recovery.

Kindly advise if there are any forms or procedures, I need to complete for this to be submitted for management approval.

Thank you for your understanding and support.

Best regards,
Yan Lin