

16 May 2025

Present

Dear Nur Farisah Anis Binti Noordin

PLACEMENT AS AUDIT INTERN

We are pleased to offer you a placement as Audit Intern from **<21 July 2025 to 20 January 2026>** with the following terms and conditions: -

- Allowance : You will be paid an allowance of **<RM1,500>** per month.
- Working Day Off : You will be given **one (1)** working day off for each completed month of internship.
- Early Termination of Internship : The notice period for termination of internship on either side will be **two (2) weeks**. The notice of termination may be given at any time, and the day on which the notice is given shall be included in the period of the notice.
- Office Rules & Policies : Every intern is expected to observe the Firm's office rules and policies, which are set out in the Employees Handbook. The supplementary bulletins issued from time to time are considered part of the Employees Handbook.
- Confidentiality & Interest In Clients Business : The intern shall maintain the confidential nature all matters pertaining to the affairs of our clients. The intern shall not divulge or communicate to any third party any client information which he or she may receive or obtain by reason of his or her internship at the Firm. The Firm's policy in this connection is set out in its Employees Handbook.
- Working Hours : Mondays to Fridays) The working hours may be
8.30 am to 12.30 pm) subject to change at the
1.30 pm to 5.30 pm) discretion of the Management

Should you accept the placement, kindly sign the duplicate of this letter and return the same to us by **<23 May 2025>**.

Yours faithfully
for and on behalf of

MOORE STEPHENS ASSOCIATES PLT*CK Lew***Lew Choon Kiong**
Partner

I hereby accept the internship upon the terms and conditions contained herewith in this letter.



NAME : **NUR FARISAH ANIS BINTI NOORDIN**
NRIC NO : **030304-01-0038**