

Parking Space Application Letter

To: [Management Office / Property Manager]
[Condominium / Building Name]
[Address]

Date: _____

Dear Sir/Madam,

I am writing to formally apply for a parking space. My details are as follows:

Applicant Information:

- Name: Long in Fong
- NRIC: 950513017860
- Contact Number: 016-3405522
- Email: yvonnelong5522@gmail.com
- Address: No 23, Jalan Impian Utama, Taman Impian, 81500, Pekan Nanas, Johor

Vehicle Information:

- Vehicle Number: JQV5893
- Vehicle Type: Sedan (Toyota Altis)
- Vehicle Colour: White

Reason for Application:

I am currently working at Prostyle Hair Studio and would like to request a dedicated parking space for convenience and safety purposes.

I sincerely hope my application will be considered and approved. Please do not hesitate to contact me if any additional documents or information are required.

Thank you for your kind attention.

Yours faithfully,

Long in Fong