

Mohd Azwan Bin Rahamat
Manager
7 August 2025

To:
Human Resource Manager
OMT International Sdn. Bhd.

Dear Sir/Madam,

Request to Work From Home (WFH) Due to Health Condition

I refer to the subject matter above.

2. Kindly be informed that I have recently undergone medical treatment and am currently in the recovery phase due to a shoulder fracture. Based on the doctor's advice, I have been recommended to limit heavy movements and allow sufficient time for proper healing.
3. In this regard, I would like to request permission to work from home (WFH) temporarily until my health condition has fully recovered. I am confident that I will still be able to carry out my daily tasks effectively from home through email, phone, and the company's online systems.
4. I sincerely hope that my request will be given due consideration, as this will help ensure the smooth continuation of work while safeguarding my health and well-being.

Thank you in advance for your kind attention and consideration.

Yours faithfully,



Mohd Azwan Bin Rahamat

760821-01-5069

received
02/09/2025