

Office Service Agreement

Agreement Date (dd/mm/yy):	24 / May / 2025	Reference No.:	159138059
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Business Centre Address:
HQ Menara Pelangi
Level 16, Menara Pelangi, No 2,
Jalan Kuning, Taman Pelangi,
80400 Johor Bahru, Johor,
Malaysia

Client Address (Not a Business Centre Address):
Company Name: SBS Newa (M) Sdn. Bhd.
Contact Name: Kevin Ka
Address: Nusajaya, Johor Bahru,
Address: Malaysia 79200
Phone & Email: +60 12-727 2029 sbsnewainfo@gmail.com

Office Payment Details (excluding tax/GST and excluding services)			
Office Number	No. of People	Monthly Office Fee	Currency
1605	01	757.60	MYR
Total per Month		757.60	MYR

Initial Payment	First Month's Fee	757.60	MYR
	Service Retainer	1515.20	MYR
	Total Initial Payment	2272.80	MYR

Monthly Payment	Total Monthly Payment Thereafter	757.60	MYR
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Service Provision	Start Date	01 September 2025	End Date*	31 August 2026
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* All agreements end on the last calendar day of the month.

Comments:

An Activation fee of [MYR 89.00] per occupant will be payable, (a one time, per occupant fee for Office and Coworking (dedicated desk) customers that covers all aspects of customer onboarding, administration and set-up.)

* All agreements end on the last calendar day of the month.

* Invoices/Fees are charged on a monthly basis which is calculated based on a 30-day month.

Promotion: Any promotion or discount is for the initial term of the agreement.

We are _____ Regus Management Malaysia Sdn Bhd, referred to in the terms and conditions as "We", "Us", "Our". The Company Name listed above will be referred to in the terms and conditions as "You", "Your". This Agreement incorporates Our terms of business set out on attached Terms and Conditions, attached House Rules and Service Price Guide (where available), which You confirm You have read and understood. We both agree to comply with those terms and our obligations as set out in them. This agreement is binding from the agreement date and may not be terminated once it is made, except in accordance with its terms. Note that the Agreement does not come to an end automatically. See "Automatic Renewal" section of Your terms and conditions for the notice terms if You wish to end your agreement.

Name (printed): _____

Name (printed): Farzana Mohd Yusoff

Title (printed): _____

Title (printed): Community Manager

Date: _____

Date: 24 May 2025

SIGNED on your behalf

SIGNED on your behalf

