



PERDANA

02 November 2023

Private & Confidential

Cik Aziana Binti Ali
112-15-01 Menara Polo Condominium
Jalan 2/76E, Ampang Hilir
55100 Kuala Lumpur.

Dear Cik Aziana,

**APPOINTMENT AS SENIOR SALES MANAGER
AT PERDANA KUALA LUMPUR CITY CENTRE**

We are pleased to offer you the position of **Senior Sales Manager (Grade A4)** with a salary of **RM** per month with effect from 15 December 2023 on the following terms and conditions:-

(a) Reporting To

Head of Department
Sales Department
Perdana Kuala Lumpur City Centre ("Company")

(b) Place of Work

10, Jalan Binjai
50450 Kuala Lumpur

(c) Working Hours

You are required to work for 45 hours per week. As a guide, the normal working hours observed are as follow:

Operation Hours

- i) From 8.30 am to 5.30 pm (Monday to Friday)
- ii) From 8.30 am to 12.30 pm (Saturday) – Alternate Saturday

However, the management reserves the right to change the working hours based on the requirement of Company's business operations.

d) Medical Examination

This offer of employment is subject to you being certified as medically fit by the Company's appointed doctors or panel doctors listed in the Medical Insurance Policy undertaken by the Company.

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(e) Relocation/Assignment/Transfer

The Company reserves the right to relocate you into any other companies within the Group or reassign you to any other positions deemed fit within the Group.

(f) Administrative and Work Rules

All administrative and work rules enforced by the Company will apply.

(g) Resignation/Termination

Either party may give the notice or pay salary in lieu of notice to terminate the contract of employment as the followings:

During probation : 1 month
Upon confirmation : 2 months

(h) Other Terms and Conditions

Notwithstanding the above terms, all other specific terms and conditions of contract employment are in accordance to the general policy and procedures of the Company.

Please indicate your acceptance of the terms and conditions by signing and returning the copy of this letter to us within seven (7) days of receipt of this letter.

Thank you.

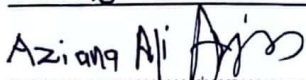
Yours faithfully,

PERDANA KUALA LUMPUR CITY CENTRE SDN. BHD.
For and on behalf of Perdana Kuala Lumpur City Centre


HASNI YUSOFF
Director

I confirm my acceptance of the contract terms and conditions set forth and I shall report for duty on

15 Dec 2023


Name: Aziana Ali
I/C No.: 770709-07-5714

10/1/23
Date: