Metro Parking (M) Sdn Bhd

(Company No: 213264-U)
(A Member of Damansara Realty Berhad Group Of Companies)
Suite 10.2, Level 10, Wisma Chase Perdana, Off Jalan Semantan,
Damansara Heights, 50490 Kuala Lumpur, Malaysia.
Tel: 03-2081 2777 Fax: 03-2081 2778, 03-2081 2779
Website: www.metro-parking.com
Customer Service: customerservice@metro-parking.com

FOR OFFICE USE ONLY	
CAR PARK	:
ACCOUNT NO.	:
ACCESS CARD/ STICKER NO.	:
RECEIPT NO.	:
EFFECTIVE	:
APPROVED	:

☐ Tenant ☐ Reserved ☐ Personal
☐ Non-Tenant ☐ Non-Reserved ☐ Company ☐ Temporary___month

APPLICATION FOR SEASON PARKING
(Please fill this form completely using BLOCK LETTERS only)

1. Account Name : NORSHAFINA BINTI IDROS
2. NRIC No. : 960316-01-5400
3. Company Name : PETABAT TENAGA KERJA JOHOR
4. Contact Person :
5. Correspondence/Office Address : TINGKAT 10 IBRAHIM INTERNATIONAL DISTRICT, MENARA ANSAR 65 JLN TRUS JOHOR
6. Home Address : 108 G15 JALAN MUTIARA EMAS 2/2 TAMAN MOUNT AUSTIN
7. Contact Details. -Office No : 07-3232400 Ext :
   -H/Phone No : 018-2654005
   -House No :
   -E/Mail Add. : 96norshafina@gmail-com
8. Car Registration No. : a UXT 4765 b

DETAILS ON PAYMENT

I/We attach here with payment by way of cash / cheque to the value of RM ☐☐☐☐☐ - ☐☐ for the following:-

1 ☐☐☐ Number of month ☐☐☐ Number of access(s)/sticker(s) at RM ☐☐☐☐☐ - ☐☐ per month.

2 ☐☐☐ (No.) access card(s) at RM ☐☐☐☐☐ - ☐☐ per card as security deposit for any access card(s) issued to me; or

3 ☐☐☐ (No.) sticker(s) at RM ☐☐☐☐ per sticker as security deposit for any sticker(s) issued to me.

DECLARATION

Please note that one month's written notice is required for cancellation of parking lot(s), failing which the Company have the right to forfeit your:

☐ 2 months deposit + 1 month rental + card deposit
☐ 1 months deposit + 1 month rental + card deposit

I have read the terms and condition on the reserve page and I agree to be bound by them.

Signature of Applicant : _____

Designation : KERANI MYSTEP

Date : 26 - 09 - 2025

Company Chop & Sign (If paid by company) : _____

FOR TENANT CONFIRMATION PURPOSE ONLY

Name : SAMSIAH BINTI MOHAMAD

Designation : BUILDING MANAGER

Date : 17 - 01 - 2026

season parking RM160

SAMSIAH BINTI MOHAMAD
BUILDING MANAGER

Building Owner / Manager Chop & Sign : _____

FOR OFFICE USE ONLY (AREA MANAGER/AREA SUPERVISOR/SEASON STAFF)

SITE: Approved By : _____ Date: ☐☐ ☐☐ ☐☐☐☐

OFFICE: Approved By : _____ Date: ☐☐ ☐☐ ☐☐☐☐

TERMS AND CONDITIONS OF SEASON PARKING

1. This license shall be non-exclusive to the licensee and shall commence of the commencement date and continue from month to month until terminated by either party in accordance with the terms and conditions of Season Pass Parking. Unless as otherwise agreed or indicated in writing, the License shall maintain the license for a minimum continuous period of (1 month).

2. Season Parking fees are to be paid in advance before the 1st day of every month.

3. The Licensee wishing to renew season pass must pay in advance on the 1st day of each month failing which the windscreen disc/season label/access card may be deactivated.

4. The Company reserves the right to terminate the season parking Agreement without notice if the Licensee's payment is not received when due or found to be in breach of season parking terms and conditions.

5. In event of the Licensee whishing to commence or terminate his/her season parking after 1st day of the current month, calculation for pro-rated season parking fees shall be as follows:

6. a) New Season Parking Application:
   i) Full month payment if season parking is commencing between 2nd to 15th day of the month.
   ii) ½ month payment if season parking is commencing between 16th to last day of the month.

   b) Termination of Season Parking:
   i) ½ month payment if season parking is terminated between 2nd to 15th day of the month.
   ii) Full month payment if season parking is terminated between 16th to last day of the month.

   Payment mode for the Season Parking fees shall be either in cash or cheque. The payment modes are as follows:-

   a) Payment via cash:
   i) All cash payment should be made direct to the respective car park site office or parking booth (if no car park site office) and an official receipt will be issued.
   ii) Season Parking payment for Pusat Bandar Damansara car park site should be made direct to the Company's office.
   iii) Please do not send cash by mail or pay via online money transfer or presenting cash bank in slip.

   b) Payment via Cheque:
   i) All cheques payment should be crossed and made payable to Metro Parking (M) Sdn. Bhd.
   ii) Please check your cheque date, amount and signature.
   iii) Postdated cheque bank in slip and online transaction slip is not accepted as payment.
   iv) Please write clearly your name or company name, Season Parking Account Number, your contact number and car park name on the reverse side of your cheque.
   v) All cheques payment should be made direct to the respective car park site office or parking booth (if no car park site office) and an official receipt will be issued.
   vi) All payments received via chques are subject to clearance.
   vii) Any charges for cheque clearance shall be borne by you.

7. Licensee whom wishes to enjoy tenant's parking fees is required to submit First & Last page of Tenancy Agreement issued by the Building Owner.

8. The Company shall be entitled at their sole discretion to give the License one (1) month written notice of any variation in the Season Parking Fee whereupon the reviewed fee shall be deemed to replace and/or substitute the Season Parking Fee referred to in the Application for Season Parking form.

9. Should the Licensee not be in possession of its validated Season Pass when either entering or leaving the Car Park, the Licensee shall be liable to pay the daily parking rate applicable to casual parking at the Car Park.

10. Strictly no refund to Licensee for being charged as casual parker due to Late Payment of season parking on or after 1st day of every month.

11. The Licensee will be wholly responsible for the safekeeping of windscreen disc/season lale and access card. Misplaced, damage or lost windscreen disc/ season label and/or access card was being lost or damaged; the same may be replaced upon payment to the Company of a replacement charge of RM50.00.

12. The windscreen disc/screen label and access card is issued for a specific vehicle and is strictly non-transferable and may not be used for any commercial purpose.

13. If the Licensee wishing to terminate his/her season parking, he/she must giving one (1) month notice prior to the date of expiration of his/her current license/ pass to the Company by completing the Termination of Season Pass form.

14. No refund will be applicable for any unexpired parking period in the event of early termination.

15. The two (2) months security deposit and deposit of RM50.00 for access card / RM20.00 for windscreen disc/season label or any other amount determined by the company from time to time or specified in the Car Park, will be refundable if:

   a) The Licensee fulfilled the required notice period or termination.
   b) Return the access card on or before the last day of termination date.
   c) No outstanding season payment or damage of the parking bay.
   d) Windscreen disc/season label/access card returned in good condition and proper manner.

16. The Company reserves the right to alter or amend any of the above terms and conditions without prior notice and any decision made by the Company is final.

17. The Company reserves the right to withdraw the season parking license from any Licensee designated as a Temporary Season Parker by giving seven (7) days notice or accordance to the specified period.

18. The Company shall be entitled to send all Invoices via e-mail or by hand through the Car Park's site office or booth. The Company reserves the sole and absolute discretion to ompose a surcharge of RM3.00.

19. All records and entries shown in the invoice are deemed to be correct unless the Company is notified of any discrepancy within fifteen (15) days from the invoice date.

20. The Car Park's terms and conditions of use including any notices displayed in the car park compound shall be incorporated in this terms and conditions.

21. The terms and conditions stipulated in the Season Application Form shall be deemed as valid and save unless otherwise stipulated in this terms and conditions.

Thank you.

THE MANAGEMENT
METRO PARKING (M) SDN. BHD.