

H&Z STORE (JOM CHA BY FARM FRESH)

Lot R10A (1) Anjung Neighbourhood Centre 5, Persiaran Ledang Heights, 79250

Iskandar Puteri, Johor.

Tel: 016 – 738 9971

Email: nusajayajomcha@gmail.com

Date: 1st March 2026

Name: Nur Najwa binti Johari

IC No.: 010904-01-1386

PART-TIME EMPLOYMENT OFFER LETTER

Dear Ms. Nur Najwa,

POSITION OFFERED: PART-TIME BARISTA

We are pleased to offer you employment as a Part-Time Barista with H&Z Store (Jom Cha by Farm Fresh), under the following terms and conditions:

1. Commencement Date: 14 March 2026
2. Employment Status: Part-Time
3. Hourly Rate: RM8.00 per hour
4. Working Days: 5 to 6 days per week (schedule to be determined by management)
5. Working Hours: As scheduled by the supervisor or outlet manager.
6. Place of Work: At the Jom Cha by Farm Fresh Anjung Nusajaya outlet.
7. Probation Period: None officially, but performance will be monitored periodically.
8. Main Responsibilities:
 - Prepare and serve beverages according to Jom Cha by Farm Fresh standards.
 - Maintain cleanliness of the work area and equipment.
 - Provide friendly service to customers.
 - Comply with all standard operating procedures (SOPs) and management instructions.
9. Termination of Employment:
 - Either party may terminate employment with at least fourteen (14) working days' notice.
 - The employer reserves the right to terminate employment without notice in

cases of serious misconduct or disciplinary breaches.

10. Other Terms:

- Wages shall be paid on a monthly basis.
- The employee must comply with all company rules and policies as may be revised from time to time.

If you agree to the above terms, please sign and return a copy of this letter as an acknowledgment of your acceptance.

Thank you.

Yours sincerely,



(Nor Shah Zahira Binti Ehsan)

EMPLOYEE ACKNOWLEDGEMENT

I, Nur Najwa binti Johari, IC No. 010904-01-1386, hereby accept the offer of employment as Part-Time Barista with H&Z Store (Jom Cha by Farm Fresh), and agree to the terms and conditions stated above.

Signature: _____

Name: _____

Date: _____