



Established since 1970

Our Ref : CPSB/METRO/ADMIN/26/05/**5611**
Date : 14 May 2026

JLG METRO SDN BHD

Suite 10.2, Level 10, Wisma Chase Perdana,
Off Jalan Damansara, Damansara Heights,
50490 Kuala Lumpur.

Attn: En. Kamarul

Dear Sir,

REQUEST FOR CAR PARK ACCESS CARD

With reference to the above subject matter, we hereby would like to request for one (1) parking card for our staff.

The details of the staff are as follows:

Name of Staff	Car Registration No.	Allocation	Mode of Payment
IR. SIVAKUMAR SELVARATNAM	WA 7606 V (TOYOTA INNOVA)	Non-Reserved	Self Pay

We hope the above is in order and should you require further details, please do not hesitate to contact the undersigned.

Your cooperation on this matter is greatly appreciated.

Thank you.

Yours sincerely,

For and behalf of **CHASE PERDANA SDN BHD**

NASEHA SAKINAH ABD HAMID
ACTING MANAGER
HUMAN RESOURCE AND ADMINISTRATIVE