

3. **CONTRIBUTION OF EPF, SOCIAL AND SIP**
Employees Provident Fund (EPF) contributions account for 13% of companies and 11% of employees. The Social Security Organization's contribution (SOCSSO and SIP) is as stipulated by the SOCCSO and SIP Schedules.

4. **WORKING DAY**

Working 6 days a week and 1 day off

5. **OVER TIME**

Pursuant to the Act of 1955 and its terms and conditions.

Overtime qualification is 104 hours a month and applications for overtime must be approved by management. Any unsolicited overtime claim will be rejected by the company.

6. **TERMINATION OF SERVICE**

The company reserves the right to terminate the employment contract by giving 24-hour written notice in the event of failure to demonstrate required work performance or to violate the rules or to commit any offense involving the discipline.

7. **NOTICE OF RESIGNATION**

The company may terminate the employment contract by giving 1 month written notice or paying 1 month salary in lieu. No pay out will be made if the termination notice is less than 1 month or if the company does not have a confirmation of termination.

8. **OTHERS**

If absent from work for more than two (2) consecutive days without written permission from the company, it shall be deemed to have breached the employment contract and the employer has the right to terminate the service without notice.

The company reserves the right to amend, amend, amend or add to any of the above conditions of employment by notifying employees within seven (7) days prior to the commencement of such amendment or change.

If you agree and accept the terms stated above, please sign the confirmation below and return a duplicate copy of this letter.

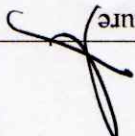
Thank you.

Yours sincerely,


Name: SHAH SOFFIAN BT IKRIS
Manager

CONFIRMATION OF RECEIPT

I Sulaiman bin Rafie IC No.: 000913-01-0319 have read and understood all the terms and conditions of the offer. I expressly agree to and agree to the terms and conditions of the above-mentioned employment contract without any objection.


Signature/

11/9/2024
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