

Farah Deena Sazmel

From: Farah Deena Sazmel
Sent: Friday, 5 July, 2024 3:31 PM
To: Nabilah Azizi
Cc: MOHD ZAMANI BIN AB RAHMAN; MUHAMMAD HELMI BIN KAMARUDIN; Adreena Yunus; Mohamad Rashid Anuar; Zin Aziah Musa; Mohd Faisal Ramin; Nur Syafiq Abdullah Hashim
Subject: RE: URGENT | Replacement of Parking Card Inquiry
Attachments: 30270 PRF - Replacement of Parking Card - Adreena Yunus (Under Company).pdf; RE: Invoice System | Metro Parking | PNB Commercial & MIDF Property Berhad

Importance: High

Dear Puan Nabilah,

As per our discussion earlier, kindly find the attached PRF of parking card replacement (Adreena Yunus – Parking under Company) for your kind perusal.

Ctrl. No.	Invoice Number	Payee	Invoice Date	Invoice Amount
30270	REPLACE/PARKINGCARD/05072024	METRO PARKING (M) SDN BHD (v0000681)	5/7/2024	50.00

Referring to my email dated 27 June 2024, Metro Parking payments must be made directly through their portal using the details provided details as attached.

For your information, PNBC will initially cover the payment to Metro Parking, and thus the aforesaid staff (Adreena Yunus) will subsequently reimburse the Company.

Thank you.

--
Regards,
Farah Deena binti Sazmel
Human Capital | Shared Services | Malaysia Real Estate
Lot 4.8.1, Level 4, PNB Perdana Commercial Centre, 10 Jalan Binjai, 50450 Kuala Lumpur
Tel : 03-2180 2920 | H/P : 017-287 5150 | E-mail : farah.deena@pnbcommercial.my

From: MOHD ZAMANI BIN AB RAHMAN <zamani.rahman@jlandgroup.com.my>
Sent: Thursday, June 27, 2024 10:55 AM
To: MUHAMMAD HELMI BIN KAMARUDIN <helmi.kamarudin@jlandgroup.com.my>; Farah Deena Sazmel <farah.deena@pnbcommercial.my>
Subject: Re: URGENT | Replacement of Parking Card Inquiry

You don't often get email from zamani.rahman@jlandgroup.com.my. [Learn why this is important](#)

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Dear Farah,

Regarding your issue on lost card, Please be informed that we do not accept any cash or fund transfers direct to our bank account.

All season process must go through our portal. Since your are under corporate account than the replacement card must be request under the company account.

I would suggest that you discuss with your respective employee on the process.

Thank you

Mohd Zamani
JLG Metro Sdn Bhd

From: MUHAMMAD HELMI BIN KAMARUDIN <helmi.kamarudin@jlandgroup.com.my>
Sent: Thursday, June 27, 2024 10:42 AM
To: MOHD ZAMANI BIN AB RAHMAN <zamani.rahman@jlandgroup.com.my>
Subject: Fw: URGENT | Replacement of Parking Card Inquiry

FOR YOUR ACTION

From: Farah Deena Sazmel <farah.deena@pnbcommercial.my>
Sent: Thursday, June 27, 2024 10:37 AM
To: MUHAMMAD HELMI BIN KAMARUDIN <helmi.kamarudin@jlandgroup.com.my>
Cc: Adreena Yunus <adreena@pnbcommercial.my>; Nur Syafiqah Abdullah Hashim <nursyafiqah@pnbcommercial.my>
Subject: RE: URGENT | Replacement of Parking Card Inquiry

Dear Encik Helmi,

Regarding the previous email, kindly provide the bank details to facilitate the payment accordingly.

Thank you.

--
Regards,
Farah Deena binti Sazmel
Human Capital | Shared Services | Malaysia Real Estate
Lot 4.8.1, Level 4, PNB Perdana Commercial Centre, 10 Jalan Binjai, 50450 Kuala Lumpur
Tel : 03-2180 2920 | H/P : 017-287 5150 | E-mail : farah.deena@pnbcommercial.my

From: Farah Deena Sazmel
Sent: Wednesday, June 26, 2024 11:40 AM
To: MUHAMMAD HELMI BIN KAMARUDIN <helmi.kamarudin@jlandgroup.com.my>
Cc: Adreena Yunus <adreena@pnbcommercial.my>; Nur Syafiqah Abdullah Hashim <nursyafiqah@pnbcommercial.my>
Subject: RE: URGENT | Replacement of Parking Card Inquiry

Dear Encik Helmi,

Regarding the parking card covered by the Company, any misplaced or lost cards will incur costs that must be borne by the respective staff. The company will only cover the deposit & monthly charges.

Hope this clarifies.
Thank you.

--
Regards,
Farah Deena binti Sazmel
Human Capital | Shared Services | Malaysia Real Estate
Lot 4.8.1, Level 4, PNB Perdana Commercial Centre, 10 Jalan Binjai, 50450 Kuala Lumpur
Tel : 03-2180 2920 | H/P : 017-287 5150 | E-mail : farah.deena@pnbcommercial.my

From: MUHAMMAD HELMI BIN KAMARUDIN <helmi.kamarudin@jlandgroup.com.my>
Sent: Wednesday, June 26, 2024 11:29 AM
To: Farah Deena Sazmel <farah.deena@pnbcommercial.my>

Cc: Adreena Yunus <adreena@pnbcommercial.my>; Nur Syafiqah Abdullah Hashim <nursyafiqah@pnbcommercial.my>
Subject: Re: URGENT | Replacement of Parking Card Inquiry

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Dear Cik/Pn. Farah.

You got the wrong idea about the new request for a replacement card. Since the customer is under company covered, the request should be made from the company account. No need for customers to create a new account and request for replacement card.

Thank you.

Helmi
Season

From: Farah Deena Sazmel <farah.deena@pnbcommercial.my>
Sent: Wednesday, June 26, 2024 11:17 AM
To: MUHAMMAD HELMI BIN KAMARUDIN <helmi.kamarudin@jlandgroup.com.my>
Cc: Adreena Yunus <adreena@pnbcommercial.my>; Nur Syafiqah Abdullah Hashim <nursyafiqah@pnbcommercial.my>
Subject: RE: URGENT | Replacement of Parking Card Inquiry

Dear Encik Helmi,

Please be informed that Puan Adreena Yunus has been registered on the Metro Parking portal accordingly.

Kindly provide the bank details to facilitate the payment accordingly.

Thank you.

--

Regards,
Farah Deena binti Sazmel
Human Capital | Shared Services | Malaysia Real Estate
Lot 4.8.1, Level 4, PNB Perdana Commercial Centre, 10 Jalan Binjai, 50450 Kuala Lumpur
Tel : 03-2180 2920 | H/P : 017-287 5150 | E-mail : farah.deena@pnbcommercial.my

From: MUHAMMAD HELMI BIN KAMARUDIN <helmi.kamarudin@jlandgroup.com.my>
Sent: Wednesday, June 26, 2024 11:13 AM
To: Farah Deena Sazmel <farah.deena@pnbcommercial.my>
Cc: Adreena Yunus <adreena@pnbcommercial.my>; Nur Syafiqah Abdullah Hashim <nursyafiqah@pnbcommercial.my>
Subject: Re: URGENT | Replacement of Parking Card Inquiry

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Dear Cik/Pn. Farah,

For misplaced card, it's consider lost card, you can make new request for replacement card on our **portal** mcsportal.my it cost you RM 50.00.

Helmi
Season

From: Farah Deena Sazmel <farah.deena@pnbcommercial.my>
Sent: Wednesday, June 26, 2024 11:00 AM
To: MUHAMMAD HELMI BIN KAMARUDIN <helmi.kamarudin@jlandgroup.com.my>
Cc: Adreena Yunus <adreena@pnbcommercial.my>; Nur Syafiqah Abdullah Hashim <nursyafiqah@pnbcommercial.my>
Subject: URGENT | Replacement of Parking Card Inquiry

Dear Encik Helmi,

URGENT

Please be informed that one (1) of our staff, namely Puan Adreena Yunus has misplaced her season parking card, which is covered by **PNB Commercial Sdn. Berhad (Company)**.

As informed by Encik Kadir, staff of Metro Parking at Perdana KLCC, we are required to inform you via email in order to expedite the issuance of a replacement card.

In view of this, it is appreciated if you could confirm the total amount to be paid for the aforesaid replacement card :

- Option I : RM50.00 only for the replacement card
- Option II : RM113.60 card + deposit + monthly charges

Also, kindly advise on the further actions needed from our side as well.

Thank you for your prompt action.

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Regards,
Farah Deena binti Sazmel
Human Capital | Shared Services | Malaysia Real Estate
Lot 4.8.1, Level 4, PNB Perdana Commercial Centre, 10 Jalan Binjai, 50450 Kuala Lumpur
Tel : 03-2180 2920 | H/P : 017-287 5150 | E-mail : farah.deena@pnbcommercial.my

From: Adreena Yunus <adreena@pnbcommercial.my>
Sent: Wednesday, June 26, 2024 10:43 AM
To: Farah Deena Sazmel <farah.deena@pnbcommercial.my>
Subject: FW: Parkspace: REGISTER

AsSalam adik

As requested. TQ so much

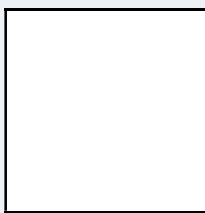
Thank you and kind regards

Adreena Yunus
Chief Operating Officer's Office | PNB Commercial Sdn. Berhad
Lot 3.6, Level 3, PNB Perdana Commercial Centre, 10 Jalan Binjai 50450 Kuala Lumpur
Tel: 03 2180 2802 | Fax: 03 2180 2828 | Email: adreena@pnbcommercial.my

From: Parkspace Admin <adminmcs@valtro.com.my>
Sent: Wednesday, June 26, 2024 10:28 AM
To: Adreena Yunus <adreena@pnbcommercial.my>
Subject: Parkspace: REGISTER

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Payment Required: REGISTER

Your invoice ready for review. Sign in to view it. If you've already paid, disregard this email.

Pay

Invoice	Description	Amount
Metro-INVN-3100221-MCS-02962-20240701	SEASON	31.8
Metro-INVD-3100221-MCS-02962-20240701	DEPOSIT	31.8
Metro-INVC-3100221-MCS-02962-20240701	CARD	50

Total: RM 113.6

Thanks,
Parkspace

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