

Puan Isnurita Binti Hassan
Lot 1843, Kg Kubang Tin
16400 Melor, Kota Bharu,
Kelantan.

Person-In- Charge

JLG Metro Sdn. Bhd

Suite 10,2, Lvl 10, Wisma Chase Perdana
Off Jalan Semantan, Damansara Heights
50490 Kuala Lumpur, Malaysia

Mr / Mrs,

REQUEST FOR SEASON PARKING CARD DOWNGRADE SPACE

I am writing to formally request a downgrade of my current parking subscription.

- Account Name: ISNURITA BINTI HASSAN
- Account Number: 4200031-00571
- Card Number: KTC7EB145FA
- Current Season Type: KTC DOCTOR & CONSULTANT TENANT (RM 106.00 per month)
- Requested Season Type: KTC TENANT NON-RESERVED (RM 84.80)
- Effective Date: Next Month (October 2026)

Please update my billing cycle to reflect the new rate starting from the effective date. Kindly confirm receipt of this letter and verify when the change will take place.

Thank you for your assistance.

Sincerely,


27/10/2026