

DR DANNY DAVE LOIS

Medical Officer

Radiology Department

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To:

Metro Parking Management Office

KPJ Ampang Puteri Specialist Hospital

1, Jalan Mamanda 9, Taman Dato Ahmad Razali,

68000 Ampang, Selangor

28th August 2026

**SUBJECT: REQUEST FOR EXEMPTION PARKING FEE – TEMPORARY
POSTING TO KPJ SENTOSA KL SPECIALIST HOSPITAL (AUGUST 2026)**

Dear Sir/Madam,

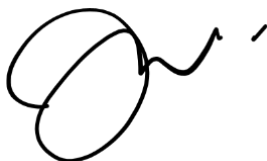
I am writing to formally request a temporary exemption/suspension from my monthly staff parking fee deduction for the month of **August 2026**.

Please be informed that I have been officially posted to **KPJ Sentosa KL Specialist Hospital** for the duration of 1 August 2026 to 31 August 2026. As I will be working off-site at KPJ Sentosa during this timeframe, I will not be utilizing the staff parking facilities or access pass at KPJ Ampang Puteri Specialist Hospital.

Kindly waive the monthly parking charge for August 2026 accordingly. Attached with this letter, please find a copy of my official posting letter for your verification and record-keeping.

Thank you for your assistance and understanding in this matter.

Sincerely,



DR DANNY DAVE LOIS

