

RESIGNATION

2 messages

Harry (HR) (GM - Human Resources And Administration) <harry@perdanauniversity.edu.my>

Tue, Sep 15, 2026 at 5:36 PM

To: "Datuk Ts Dr Mohd Razali Bin Muhamad (Vice Chancellor)" <mohdrazali@perdanauniversity.edu.my>, Vice Chancellor <vc@perdanauniversity.edu.my>

Cc: "Tan Sri Datuk Dr. Mohan Swami (PU)" <mohanswami@perdanauniversity.edu.my>, "Yogeshwary (PU)" <yogeshwary@perdanauniversity.edu.my>, "Ir. Ganeson (PU)" <sathgan@perdanauniversity.edu.my>

Dear Datuk

Please accept this letter as my formal resignation from my position as General Manager, Human Resources, Administration and Operations at Perdana University, effective October 14th, 2026, in accordance with the terms and notice period (1 month's) stipulated in my employment contract.

I am sincerely grateful for the opportunity to have served the University and to have contributed to its development and operations. During my tenure, I have had the privilege of working with dedicated colleagues and stakeholders across various functions, and I greatly appreciate the trust, support, and cooperation extended to me throughout my service.

I remain committed to ensuring a smooth and orderly transition during my notice period. I will work closely with the relevant management team and colleagues to hand over my responsibilities, ongoing projects, key information, and other matters appropriately to minimize any disruption to the University's operations.

I would like to take this opportunity to thank the Management, the University leadership, my colleagues, and all those with whom I have had the privilege of working during my tenure. I leave with sincere appreciation for the relationships, experiences, and memories gained during my time with the University.

I wish Perdana University continued success, growth, and excellence in the years ahead.

Thank you once again for the opportunity and confidence entrusted to me during my service.

Yours sincerely,

HARRY

Vice Chancellor <vc@perdanauniversity.edu.my>

Tue, Sep 15, 2026 at 7:59 PM

To: "Harry (HR) (GM - Human Resources And Administration)" <harry@perdanauniversity.edu.my>

Cc: "Datuk Ts Dr Mohd Razali Bin Muhamad (Vice Chancellor)" <mohdrazali@perdanauniversity.edu.my>, "Tan Sri Datuk Dr. Mohan Swami (PU)"

<mohanswami@perdanauniversity.edu.my>, "Yogeshwary (PU)" <yogeshwary@perdanauniversity.edu.my>, "Ir. Ganeson (PU)" <sathgan@perdanauniversity.edu.my>

Dear Harry,

Your notice of resignation is duly acknowledged. Please ensure a smooth hand over of your tasks and responsibilities to the next person in charge in the department.

Thank you for your services and contributions to the university.

All the best in your future undertakings.

Best regards,

Datuk Ts Dr Mohd Razali Muhamad*Vice Chancellor*

Mobile: (+60) 126032006

Address: Perdana University, Suite 5.3, 5th Floor,
Wisma Chase Perdana, Changkat,
Semantan, Damansara Heights,
50490 Kuala Lumpur, Malaysia.

[Quoted text hidden]

[Quoted text hidden]



DISCLAIMER: This e-mail and any files transmitted with it ("Message") is intended only for the use of the recipient(s) named above and http:// & https:// may contain confidential information. You are hereby notified that the taking of any action in reliance upon, or any review, retransmission, dissemination, distribution, printing or copying of this Message or any part thereof by anyone other than the intended recipient(s) is strictly prohibited. If you have received this Message in error, you should delete this Message immediately and advise the sender by return e-mail. Opinions, conclusions and other information in this Message that do not relate to the official business of Perdana University shall be understood as neither given nor endorsed by any of the forementioned.



DISCLAIMER: This e-mail and any files transmitted with it ("Message") is intended only for the use of the recipient(s) named above and http:// & https:// may contain confidential information. You are hereby notified that the taking of any action in reliance upon, or any review, retransmission, dissemination, distribution, printing or copying of this Message or any part thereof by anyone other than the intended recipient(s) is strictly prohibited. If you have received this Message in error, you should delete this Message immediately and advise the sender by return e-mail. Opinions, conclusions and other information in this Message that do not relate to the official business of Perdana University shall be understood as neither given nor endorsed by any of the forementioned.