

WAS/HRA/2021/TRANS/0024/VA

PRIVATE & CONFIDENTIAL

2nd December 2021

Jeffrey Matisa
-Senior First Officer-

Dear Jeffrey,

TRANSFER

Please be informed that you are officially to be transferred to Kota Kinabalu (BKI) operations effective 9th December 2021. You shall report to Pilot in charge.

In relation to this transfer, you are hereby accorded with the following's entitlements:

- Meal allowance of RM200.00 (~~Ringgit Malaysia Two Hundred~~) only per working day
- East Malaysia allowance of RM1,500.00 (~~Ringgit Malaysia One Thousand Five Hundred~~) only per month

Other terms and condition of your employment shall remain unchanged.

Thank you.

Yours sincerely,



General Tan Sri Muhammad Ismail Jamaluddin, Retired
Chief Executive Officer
Weststar Aviation Services Sdn Bhd

WESTSTAR AVIATION SERVICES SDN BHD (612066-P)

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ACKNOWLEDGEMENT

I, the undersigned having read the letter and agreed the content stated therein.

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(Signature)

Name JEFFREY MATISA

NRIC / Passport no. 640612086331

Date 6 DEC 2021