ZULKARNAIN Nazzualina

From: ZULKARNAIN Nazzualina

Sent: Friday, October 23, 2026 10:31 AM

To: Season JB Team; Noraishah Binti Ab Latib

Cc: [MPM] Season JB Team

Subject: Request to Suspend Tenant Season Parking Passes start Nov 2026

Dear Ms. Aisyah,

I would like to request the suspension of the following tenant season parking passes, as the respective employees have either resigned and have other reason.
As there are currently no replacements for these season pass, we would like to suspend them until further notice.

Please find the details below:

No	Old owner	No card	Reason	Intended start date
1	ERMAN BAKHTIAR BIN OTHMAN	0894	Hospitalization	01 Nov 2026
2	NURHAMIZAH BINTI ZAINAN	1404	Resigned	01 Nov 2026
3	NOOR AQILAH BINTI ABD MALIK	0055	Maternity	01 Nov 2026

Kindly assist to suspend the above season parking passes and stop the corresponding monthly charges for November 2026 until further notice. I will submit the suspension request through the portal shortly.

Please let me know if you require any additional information to proceed.

Thank you.

Best regards
Nazzualina ZULKARNAIN
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ARKEMA